Your Address
Date

Dear (Name),

Writing letters is fun! There is something special about receiving and sending a hand written note in the mail.

Letters can be sent to mark special occasions, as notes of thanks, to share news, or simply to let someone know that you are thinking of them.

Is there anyone special in your life? Send them a note today to say hi and show them you care!
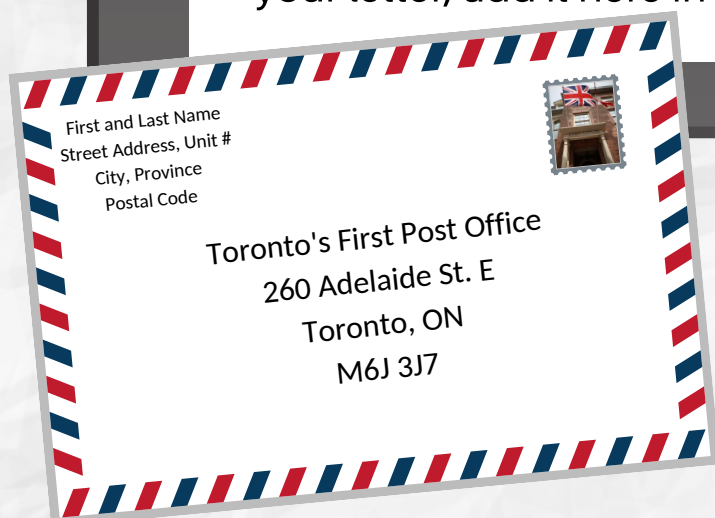
Wishing you all the best,

Your Name

P.S. If you forget to write something in the body of your letter, add it here in the Post Script.

First and Last Name
Street Address, Unit #
City, Province
Postal Code

Toronto's First Post Office
260 Adelaide St. E
Toronto, ON
M6J 3J7